

**Covid 19 policy/risk assessment**

**Updated June 2021: Carol Hayward/Jon Little/Clare Bruce**

<b>3 weeks prior to event</b>	<b>Check covid 19 guidelines – meet/liaise with GSK to check policies</b>	Ensure all those at Race HQ are aware of GSK policies and own Risk assessment and Covid policy Include in marshall briefing and runners info.	Race director to oversee	<b>RISK</b> Covid plans and risk assessment have been reviewed monthly in the lead up to the event and have followed government and England Athletics Guidance.
<b>3 days Prior to event</b>	<b>Course and Race village</b>	Final Risk assessment/safety check of course and race village- meeting with committee at HQ in eve	Race director to oversee	to the event
<b>Risk assessment for Covid 19 safety – risk of spreading infection to participates, marshals and spectators.</b>	<b>Prior to race</b>	Runners will be advised that if they have symptoms to take a test and not attend the race if there is any doubt about having them Covid.  Race village to be scaled back to create more space. Less runners, no additional stalls and marquees further back on field to give more space. Email protocols and advice to all participants prior to race.  Create and print QR code for all spectators to scan. Those who can not scan QR should have their name/phone number recorded. Record to be retained for 21 days.  No access to pavilion except RD and PA announcer. Must wear mask to enter. Any touch points to be cleaned after use. EG taps etc. Marquees to have 50% of sides open to count as external spaces PA announcements on day to state 2 metre distancing between members of different households. Signs to remind all of distancing rules. Signage to remind of potential hazards + Hygiene stations. No more than 30 people gathered in groups – includes spectators and runners.  Race HQ people to do lateral flow test the night/morning before the race.	<b>Responsible persons</b>  Race Director Medical Officer Registration Mgr PA Announcer	and have followed government and England Athletics Guidance.
	<b>Village</b>          <b>Race Village Bag drop</b>          <b>Toilets</b>	Pre-race information + PA announcements that runners must drop own bags in tent and pick up – not handled by marshal and should leave in car if possible  Regular cleaning of touch points/ replenishing of supplies for toilets – lots of sanitizer. 2 metres when waiting (signage). Enough toilets to avoid queues. No entries on the day to ensure numbers and scheduling is managed.  Reminder in the pre-email that no participant should attend the event if they have had Covid symptoms in the last 14 days.		<b>With the measures that have been taken so far and those that will be in place on the day the risk of transmission of the virus is considered low due to ongoing social distancing and external nature of the event.</b>

	<p><b>Registration at Race Village</b></p> <p><b>Waiting for start at Race Village</b></p> <p><b>Runners passing on the course</b></p> <p><b>Water stations</b></p> <p><b>Finish Line/ presentations</b></p> <p><b>Set –up and get-out of Race Village and Course</b></p>	<p>Participants sent race bibs in advance through the post.</p> <p>One on the day person allocated with PPE in the case of someone without a bib or changing distance.</p> <p>Online entries mean the race has a list of participants in the event that they are required for test and trace. All others attendees to use test and trace/provide contact details.</p> <p>Use PA announcements to encourage runners to spread along the start funnel into the larger waiting area and start from their expected finish time identified on the displayed signs. Chip timing only – no gun to tape.</p> <p>Use PA announcements and pre-race information that there will be a rolling start with each finish time group lead forward by a marshal. Runners in groups of no more than 30.</p> <p>Overtaking protocol defined and shared in advance through PA announcements/runners briefing. Reinforce single file on the river paths and overtaking on the right only. Follow marshals directions – runners do not have right of way on river –priority given to members of the public. Discourage nasal clearance and reduce impact by requesting that runners carry tissues.</p> <p>Discourage runners from encouraging large numbers of spectators along the course – small groups only. Discourage spectators from watching along narrow paths to ensure space for runners and the public.</p> <p>“Grab and go” water stations Pre-brief email/PA announcements to explain ‘grab and go’ – no cups to be handed to runners .</p> <p>Also encourage carrying own water in pre-race info.</p> <p>PA announcements to state that runners should pick up their medal/t shirt/water/banana – these will not handed out – just monitored by marshals. Runners to disperse quickly after collecting medal. Winners’ presentation – provide more space runners to collect trophies and be 2 mt distance when standing in group/also for photos. Groups of no more than 30 gathered together.</p> <p>Discourage cheering from groups of spectators – if they wish to cheer encourage the wearing of masks.</p> <p>Provide PPE (gloves and disposable mask) for those setting up, taking down tents and working on refreshments. All rubbish to be bagged and taken to GSK bins.</p>		
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